

**GUADALUPE UNION SCHOOL DISTRICT  
BOARD OF EDUCATION**

**MINUTES OF REGULAR SCHOOL BOARD MEETING  
Wednesday, March 8, 2017**

Board President, Diana Arriola, called the regular meeting of March 8, 2017 to order at 5:30 p.m. The flag salute was held at this time.

**MEMBERS PRESENT** Diana Arriola, Mary Lou Sabedra-Cuello, Sheila Marie C. Cepeda, David Hosking and José Pereyra.

**MEMBERS ABSENT** None

**STAFF PRESENT:** Ed Cora, Superintendent/Board Secretary, Kim Greer, CBO; Julie Lopez, Director of Ed Services; Anne Rigali, Pupil Services Coordinator; Matt Dwyer, Director of Food Services; Jesely Alvarez, Elementary Principal; Angela Soares, Assistant Principal; Gabriel Solorio, Jr. High Principal; Alejandra Mora, ASES Program Supervisor; Peter Bedolla, Operations Lead; Carla Benevedo, Admin. Assistant; Juanita Nichols, Executive Assistant to the Superintendent; and Ms. Maria Prado, Elementary Teacher.

**Others Present:** Mr. Gary Rogers and Mr. Johanass Peijjingers, Townsend Public Affairs (TPA); Ms. Marily Martinez, Community Partnership Migrant Preschool Program; Mrs. Alejandra Mahoney, Self-Help Riverview, Mr. Joe Ririe, Pavement Engineering; Mrs. Julie Avnit, Facilities Consultant, Spectrum Solutions; Mr. Michael Cripe, Landscape Architect, Oasis Associates, Inc.

**Closed Session** Board adjourned to Closed Session at 5:31 pm

**Reconvene** Board President, Diana Arriola called the meeting back to order at 6:12 p.m. and announced the following action on Personnel Order 2016/2017-09.

Board President, Mrs. Arriola announced the approval of Public Employees Certificated and Classified Personnel Order 2016/2017-09. Personnel Order is part of the minutes of March 8, 2017.

Ayes: Pereyra, Sabedra-Cuello, Arriola, Hosking & Cepeda

|                         |   |
|-------------------------|---|
| Public Comments         | Ms. Marily Martinez, Community Action Partnership – San Luis Obispo addressed the Board requesting a continued partnership with the district for the Riverview Migrant Seasonal Headstart.  |
| Call for Recess         | Board President, Mrs. Arriola called for a brief recess at 6:20 pm and reconvened at 6:28 pm.   |
| Superintendent's Report | <p>Mr. Cora introduced Mr. Gary Rogers and Mr. Johannus Peijingers of Townsend Public Affairs (TPA). Mr. Rogers presented a review of recent grants that have been processed and submitted on behalf of the district. Recently the district was awarded a grant to help fund the Special Education Preschool Program, a 21<sup>st</sup> Century Community Learning Centers Program and Good Sports Foundation Grant. TPA is working with site administrators on priority needs. They are also working with Mr. Dwyer on a USDA Community Facilities Grant. TPA is also looking into funding for literacy programs and a \$25,000 Monsanto Grant for STEM. Mr. Rogers and Mr. Peijingers look forward to continue working with district staff.</p> <p>Mr. Cora introduced Mrs. Julie Avnit, Facilities Consultant, Spectrum Solutions. Mrs. Avnit presented an update on the paving and playfield projects at Kermit McKenzie Jr. High. Mrs. Greer presented to the Board the budget figures for each of the mentioned projects.</p> <p>Mr. Joe Ririe, Pavement Engineering and Mr. Michael Cripe, Oasis Landscaping each presented an overview of the pavement and playfield project.</p> |
| Agenda Items            | At this time, with consensus of the Board, Action Item B1 and Item B2 under Facilities were advanced for Board action.  |
| Resolution #27          | <p>Roll Call was taken for the adoption of Resolution 2016/2017-27; Authorization to Solicit Bids for the McKenzie Paving Project. This resolution authorized the solicitation of bids for the McKenzie Paving Project in accordance with law; with receipt of sealed bids on March 27, 2017.</p> <p>Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking &amp; Cepeda</p>  |
| Resolution #28          | <p>Roll Call was taken for the adoption of Resolution 2016/2017-28; Authorization to Solicit Bids for the McKenzie Playfields Renovation Project. This resolution authorized the solicitation of bids for the McKenzie Playfields Renovation Project in accordance with the law; with receipt of sealed bids on March 27, 2017.</p> <p>Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking &amp; Cepeda</p>  |

## Administrative Reports

Board acknowledged receipt of the Administrative Reports.

➤Mrs. Jesely Alvarez, Principal, Mary Buren Elementary School presented a summary on Social Emotional Learning – Looking Ahead to 2017/2018. Mrs. Alvarez was also congratulated for her recently being Named 35th Assembly District Woman of the Year.

➤Mrs. Julie Lopez, Director of Educational Services presented on the most recent district benchmarks assessment report.

## Board Reports

Mrs. Sabedra-Cuello reported she attended the CSBA Governance Series workshop on Roles and Responsibilities for Board Members and also participated in Read Across America at Mary Buren Elementary School.

Mr. Hosking thanked Mrs. Lopez for spending time with him. Mr. Hosking reported he and his wife NJ both participated in Read Across America. He was invited by Mr. Jesse Sanford to visit his classroom and observe a math lesson with students.

Mrs. Cepeda reported she attended the CSBA Governance Series workshop and is looking forward to attending the workshop in Bakersfield.

Mrs. Arriola reported she attended the CSBA Governance Series workshop. Mr. Zonana will be sending his presentation to each of the workshop participants. Next workshop is scheduled for March 23<sup>rd</sup>.

## ACTION ITEMS

### Consent Agenda

A motion was made by Mr. Hosking and seconded by Mrs. Sabedra-Cuello and carried to approve the consent agenda, as presented.

VIII.A. Approval of Minutes of the Regular Meeting of February 8, 2017 and Special Meeting of February 15, 2017.

VIII.B. Approval of Warrant Listing Report of Expenditures

VIII.C. 2017/2018 Document Tracking Services Licensing Agreement (2016/2017 SARC).

VIII.D. 2016/2017 CDE Consolidated Application – Allocation Certification.

Ayes: Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda

### Contract Agreement

Motion was made by Mrs. Cepeda, seconded by Mr. Pereyra and carried to ratify and approve the Contractual Agreement between Jimenez and Associates and Guadalupe Union School District, as presented.

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|                      | Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda   |
| Resolution #26       | Roll Call was taken for the adoption of Resolution 2016/2017-26; Resolution for Designation of the Official Representative to the Santa Barbara SIPE Joint Powers Authority Board of Directors, as presented.  |
|                      | Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda   |
| School Safety Plans  | After a brief discussion, with the consensus of the Board, the approval of the School-wide Safety Plans for Mary Buren Elementary and Kermit McKenzie Jr. High School were tabled for action at the Special Meeting scheduled for March 16, 2017.  |
| CSBA Delegate        | Motion was made by Mrs. Sabedra-Cuello, seconded by Mr. Hosking and carried to selected Luz Reyes-Marten to serve on the CSBA Delegate Assembly representing CSBA Member Districts in Sub-Region 11-A, as presented.   |
|                      | Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda   |
| Acceptance of Gifts  | A motion was made by Mr. Hosking and seconded by Mr. Pereyra and carried that the Board acknowledges and accepts the donations and that a letter of appreciation be sent to the donors.  |
|                      | <ul style="list-style-type: none"> <li>➤ The Barajas Foundation - \$3000 for Student and Teacher Scholarships and four (4) Mini-iPads to Kermit McKenzie Jr. High School Students.</li> <li>➤ M. Geisler and F. Geisler – Donation of a Mini i-Pad and Kindle Fire to Mary Buren Elementary School Special Day Class – Mrs. Rebecca Geisler.</li> <li>➤ Mrs. L. Kellerman, Mrs. Y. Perez, Mrs. C. Moreno and Mrs. J. Moreno – Total approximate value of donations \$200 – Materials for Mrs. Rosie Garcia’s knitting &amp; sewing class.</li> </ul> |
|                      | Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda   |
| Pavement Engineering | Motion was made by Mrs. Cepeda, seconded by Mr. Hosking and carried to accept and approve the Proposal – Pavement Engineering, Inc. - Engineering Design Services for the pavement maintenance project at Kermit McKenzie Jr. High School, as submitted by Mr. Joe Ririe.  |
|                      | Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda   |

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| Acoustic Ceiling Project | <p>Motion was made by Mrs. Cepeda, seconded by Mr. Hosking and carried to accept and approve the proposal submitted by Santa Maria Acoustical Co. Inc., not to exceed \$92,542.00, as presented.</p> <p>Ayes: Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda</p>  |
| Athletics Coach          | <p>After reviewing and brief discussion on the job description, motion was made by Mr. Hosking, seconded by Mrs. Sabedra-Cuello and carried to adopt the job description for the Certificated Athletics Coach and Walk-on Coach, with noted change: <i>Under Other Duties: strike out -- local police department or sheriff's department change to Child Welfare Services</i>, as presented.</p> <p>Ayes: Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda</p>  |
| GTA Initial to GUSD      | <p>Motion was made by Mr. Pereyra, seconded by Mrs. Cepeda and carried to acknowledge receipt of the Guadalupe Teachers Association (GTA) Initial Contract Proposal for 2017/2018, as presented.</p> <p>Ayes: Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda</p>  |
| Public Hearing           | <p>Public Hearing opened at 8:26 pm and closed at 8:27 pm. Purpose of this hearing was to hear comments regarding the Guadalupe Teachers Association (GTA), Initial Contract Proposal to the Guadalupe Union School District for 2017/2018.</p>  |
| Employment Form          | <p>Motion was made by Mrs. Cepeda, seconded by Mr. Pereyra and carried to adopt the Certificated Site Administrators Offer of Employment Agreement Form, as submitted.</p> <p>Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda</p>   |
| Bond Measures Budget     | <p>Prior to Board action, Mr. Cora presented an overview of round one of the General Obligation Bond funding. Also, presented was the budget draft for both measures and other available funding. After discussion, regarding the \$500,000 budgeted for Technology, it was decided to invite representatives from the District Technology Committee to the April 12, 2017 board meeting and provide an overview of the requested budget.</p> <p>A motion was made by Mrs. Cepeda, seconded by Mr. Pereyra and carried to reduce budgeted amount of \$500,000 under Measure N for Technology to \$100,000 and increase funding under Measure N for athletic facilities by \$400,000, provided the amount can be amended at a later date.</p> <p>Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda</p> |

Oversight Committee

Motion was made by Mr. Hosking, seconded by and carried to approve the five applicants to serve on the Guadalupe Union School District Citizen's Bond Oversight Committee:

Alicia Barreto, Parent; Alicia Julian Solis, Mary Buren School Site Council; Jeanette McColm, Parent – Citizen At Large, Anna Marie Santillan Michaud, National Association of Tax Professionals and Lourdes Ramirez, Senior Citizens Board Member.

Mr. Cora will work on a member from the business community and one more member-at-large to round out the required committee of seven.

Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda

E-Rate Eligible Services

Motion was made by Mrs. Cepeda, seconded by Mr. Hosking and carried to approve the proposal for E-Rate Eligible Services and Equipment Broadband Circuit Upgrades – Kermit McKenzie Jr. High School and District Office, as presented.

Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda

Second Interim

Prior to Board action, Mrs. Greer, CBO, presented a brief summary of the district's current financial status. Motion was made by Mrs. Cepeda, seconded by Mr. Hosking and carried that the district file a positive certification with the Santa Barbara County Superintendent of Schools and submit a positive certification in writing that the district will be able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for two subsequent fiscal years, as presented.

Ayes: Five - Pereyra, Sabedra-Cuello, Arriola, Hosking, Cepeda

**Items Scheduled for Information/Discussion**

**A. General Functions**

1. Review of Board and Superintendent Protocols – Area: *Planning*  
*Mr. Cora reviewed the mentioned area. Protocols will be presented for formal approval and adoption at the next regular meeting of April 12, 2017.*

**B. Financial and Business**

1. SISC Investment Pool Statement (Unaudited) ending 12/31/2016.

### **C. Curriculum and Instruction**

1. 2017 Summer Academy – June 19, 2017 through July 14, 2017.
2. School Site Meeting Agendas/Minutes: Mary Buren Elementary School Site Meeting of February 15, 2017; Kermit McKenzie Jr. High School Site Meeting of February 28, 2017.

### **D. Pupil Personnel**

1. Interdistrict Request Summary – March 2017.

**Adjournment**                      Motion was made by Mrs. Sabedra-Cuello, seconded by Mr. Hosking and carried to adjourn this regular meeting of March 8, 2017 at 9:43 pm.

**Next Regular Meeting:** April 12, 2017, 5:30 p.m. at Mary Buren Elementary School, 1050 Peralta Street, Guadalupe, CA 93434.

**GUADALUPE UNION SCHOOL DISTRICT  
CERTIFICATED PERSONNEL ACTION REPORT NO. 2016/2017-09**

**TO:**  
**SUBMITTED BY:**

**Board of Trustees  
Ed Cora, Superintendent**

**Meeting of: March 8, 2017  
Revised: 3/8/2017**

**Recommendation:** The following are recommended for your approval and/or ratification.

| Name   | Class Title                  | No. of Hours | Salary | Effective Date        | Type of Appointment               | Information on Assignment   |
|--|------------------------------|--------------|--------|-----------------------|-----------------------------------|---|
| <b>Election of 2017/2018 Certificated Personnel (Listing Attached)</b> |                              |              |        |                       |                                   |   |
| Nora Miller  | Elementary Teacher           |              |        | 2017/2018 School Year | Temporary Certificated Employment | Mary Buren Elementary<br><i>Temporary Positions authorized under Ed. Code Sections: 44830, 44986, 44917-44921 Leave Replacements or other Temporary Positions</i> |
| Jan Sprague  | Elementary Teacher           |              |        | June 30, 2017         |                                   | Retirement/Resignation  |
| Erin VanDeRoovaart   | Jr. High School Teacher      |              |        | 2016/2017 School Year | Appointment                       | Kermit McKenzie Jr. High School<br>MESA Advisor   |
| Bernardo Salcido   | Science Teacher              |              |        | June 8, 2017          |                                   | Kermit McKenzie Jr. High School<br>Acceptance of Resignation  |
| Mary Lynn Trejo  | Special Ed. Resource Teacher |              |        | June 8, 2017          |                                   | Kermit McKenzie Jr. High School<br>Acceptance of Resignation.   |
| Rafael Gonzalez  | K-5 PE Teacher               |              |        | June 8, 2017          |                                   | Mary Buren Elementary School<br>Acceptance of Resignation   |

**Guadalupe Board of Education  
Approved: 3/08/2017**



**GUADALUPE UNION SCHOOL DISTRICT  
CLASSIFIED PERSONNEL ACTION REPORT NO. 2016/2017-09**

**TO:**  
**SUBMITTED BY:**  
**Recommendation:**

**Board of Trustees  
Ed Cora, Superintendent**

**Meeting of: March 8, 2017**

The following are recommended for your approval and/or ratification.

| Name                | Class Title                                       | No. of Hours | Salary                     | Effective Date          | Type of Appointment | Information on Assignment  |
|---------------------|---|--------------|----------------------------|-------------------------|---------------------|--|
| Luis A. Mendoza     | Basketball Coach – Boys                           |              | \$1200 Stipend             | 2016/2017 School Year   | Appointment         | Kermit McKenzie Jr. High Athletic Program                                |
| Claribel L. Marquez | Case Manager/Educator                             |              | Change from 117/5 to 117/4 | Effective March 1, 2017 |                     | Change placement on the Classified Salary Schedule from Step 5 to Step 4 |
| Samuel Duarte       | Interim Healthy Start Family Services Coordinator |              | Grade/Step 024/1           | 2/27/2017               | Appointment         | Little House by the Park Family Services Center                          |

**Guadalupe Board of Education  
Approved: 3/08/2017**