

**GUADALUPE UNION SCHOOL DISTRICT
BOARD OF EDUCATION**

**MINUTES OF REGULAR SCHOOL BOARD MEETING
October 12, 2016**

Board President, Anna Marie Michaud, called the regular meeting of October 12, 2016 to order at 5:30 p.m. and the flag salute was also held at this time.

MEMBERS PRESENT: Anna Marie Michaud, Maria Luisa Baro, Mary Lou Sabedra-Cuello and Sheila Marie Cepeda

MEMBERS ABSENT: Diana Arriola

STAFF PRESENT: Ed Cora, Superintendent/Board Secretary; Julie Lopez, Dir. Of Ed. Services, Anne Rigali, Pupil Services Coordinator, Jesely Alvarez, Elementary Principal, Gabriel Solorio, Jr. High School Principal, Angela Soares, Assistant Principal, Alejandra Mora, ASES Program Supervisor, Matt Dwyer, Dir.-Food Services, Kim Greer, CBO, Alma Wilson, FSC Coordinator, Juanita Nichols, Exec. Assistant to the Superintendent, Becky Bendele, Accounting Technician I

Others Present: Mr. David Hosking, Retired Teacher, Ms. Trina Long, Program Coordinator, Nutrition Education & Obesity Prevention Program & Mr. Joey Bendele.

Closed Session Board adjourned to Closed Session at 5:31 p.m.

Reconvene Board President, Mrs. Michaud called the meeting back to order at 6:10 p.m. and announced the following:

Mrs. Michaud announced the following action on Personnel Order 2016/2017-04:

Approval of Public Employees Certificated & Classified Personnel Order 2016/2017-04, as presented with exception of the Custodian assignment. Assignment is pending further research by Mr. Cora regarding the 10 Month ASES Program custodian assignment. Personnel Order is part of the Minutes of October 12, 2016.

Ayes: Four - Baro, Sabedra-Cuello, Michaud & Cepeda
Absent: One – Arriola

Public Comments: None at this time.

Superintendent's Report

In honor of Week of the Administrator, Mr. Cora acknowledged and thanked the administrative team for their dedication and support to the students, staff and parents of the Guadalupe community. GTA will be hosting an Appreciation Breakfast on Friday at 7:30 am at Mary Buren Elementary. Mr. Cora extended an invitation to the Board.

Mr. Cora acknowledged Mr. Solorio for connecting with "More than a Game". This organization will provide volunteers to assist in renovating the baseball field during the week. The organization will be conducting a baseball clinic on Saturday, October 22nd on the renovated McKenzie Baseball field.

Mr. Cora announced Mary Buren Elementary School will hold its Fall Festival on Thursday, October 27th starting at 6:00 pm.

Mr. Cora mentioned Mrs. Alvarez gave him the good news that the Columbia Teachers College has taken Mary Buren off the waiting list and will be sending staff to MB to provide staff development in our district beginning sometime in November 2016.

Mr. Cora publically thanked and acknowledged Mrs. Alicia Solis, Mr. David Hosking and various volunteers for the work they are doing to provide the citizens of Guadalupe with information regarding the two bond measures M & N.

Mr. Cora announced McKenzie Jr. High School will be holding their Parent/Teacher Conferences on Thursday, October 27th and Friday, October 28th.

Mr. Cora reported the administrative team met with Townsend Public Affairs to discuss potential grants based on district needs. It was a good meeting and we are looking forward to hearing good news of receiving the first grant.

Mr. Cora acknowledged Carla Benevedo and the golf tournament committee for all of the hard work in planning and executing a successful golf tournament for the Guadalupe Kids Come First Foundation.

Mr. Cora informed the Board, Mrs. Lopez, Mrs. Greer and he will be traveling to the Ventura County Office of Education to attend an LCAP workshop sponsored by School Services of California.

Presentation

At this time Mr. Cora introduced Mrs. Maggie Lepore of Burnham Insurance Services. She provided an update and overview of the district's health and welfare benefits plans for 2016/2017.

Administrative Reports

Mr. Matt Dwyer, Director of Food Services presented an overview of the food services department. Mr. Dwyer thanked and acknowledged Ms. Trina Long for her support and for working with his staff and providing a variety of trainings in food preparation. Mr. Dwyer also thanked and acknowledged Mrs.

Becky Bendele for her work in preparing and the gathering of data to submit to the state for the Provision 2 application.

Ms. Julie Lopez, Director of Educational Services announced there will be a new CELDT test administered next year. The new test is being piloted this year.

Each site principal presented their discipline reports. Mrs. Jesely Alvarez, Elementary Principal and Mr. Gabriel Solorio, Jr. High School Principal reported and gave a brief summary of the discipline, behavior, intervention and restorative process at their school sites. They addressed questions and comments from the Board. The Board requested on future reports, they each contain the same category information for their sites.

Board Reports

Ms. Baro reported she recently made her last official site visit to McKenzie Jr. High School. She commended the staff at McKenzie for taking on the challenge of implementing the new curriculum. Ms. Baro expressed she has enjoyed her last 8 years of serving on the Board. Ms. Baro's term will be ending in December 2016.

Mrs. Sabedra-Cuello reported she participated in the reviewing process of district policies. It was a very interesting process. She and Mrs. Michaud were busy in helping out in campaigning for bond measures M & N.

Mrs. Cepeda reported she helped out at the Guadalupe Kids Come First Foundation Annual Golf Tournament; campaigning for measures M & N and also participated in the reading and reviewing of board policies. She is looking forward to the Fall Festival at Mary Buren.

Mrs. Michaud reported she also assisted with the reading and reviewing of district board policies and enjoyed the golf tournament.

Call for Recess

Board President, Mrs. Michaud called for a brief recess at 7:11 pm and reconvened at 7:22 pm.

Consent Agenda

A motion was made by Ms. Baro, seconded by Mrs. Sabedra-Cuello and carried to approve the following Consent Agenda items:

XIII.A. Approval of Minutes of the Regular Meeting of September 14, 2016.

XIII.B. Approval of Warrant Listing Report of Expenditures.

XIII.C. Department of Health Care Services Medi-Cal Enrollment 2016/2017

Ayes: Four – Baro, Sabedra-Cuello, Michaud and Michaud

Absent: One - Arriola

Action Items

Resolution	<p>Roll Call was taken for the approval and adoption of Resolution 2016/2017-08; School Board Resolution in Support of the California Healthcare, Research and Prevention Tobacco Tax Act of 2016, as presented.</p> <p>Ayes: Four – Baro, Sabedra-Cuello, Michaud and Cepeda Absent: One – Arriola</p>
Gifts	<p>Motion was made by Mrs. Cepeda seconded by Mrs. Sabedra-Cuello and carried to acknowledge and accept the donations and that a letter of appreciation is sent to the donors.</p> <p>\$30.00 – Santa Maria Valley Community Foundation – Kermit McKenzie Jr. High School Garden</p> <p>iCAN (Incredible Children’s Art Network) Donation to Kermit McKenzie and/or Righetti High School with an approximate value of \$1,700.00.</p> <ul style="list-style-type: none">1 – Complete Drum Kit2 – Yamaha Trumpets with hard shell cases1 – Prelude “pocket style” trumpet with soft case2 – Yamaha Clarinets with hard shell cases and spare reeds1 – Yamaha Flute with hard shell case and supplies1 Dozen – Pairs of New Drum Sticks <p>Mr. Solorio acknowledged and thanked Mrs. Alma Wilson for her efforts in obtaining the grant for the school’s band program.</p> <p>Ayes: Four – Baro, Sabedra-Cuello, Michaud and Cepeda Absent: One – Arriola</p>
Public Hearing	<p>Public Hearing opened at 7:27 pm and closed at 7:28 pm. Purpose of this Public Hearing was for the Board to receive comments from the public regarding the Guadalupe Union School District Educator Effectiveness Spending Plan for 2015/2016, 2016/2017 and 2017/2018 fiscal years.</p> <p>The Spending Plan is scheduled for formal adoption at the regular Board meeting of November 9, 2016, 6:00 pm at Mary Buren Elementary School Multi-purpose Room.</p> <p>Mrs. Julie Lopez, Director of Educational Services presented a brief overview of the spending plan and how the five categories within the plan were selected.</p>
Job Description	<p>Motion was made by Mrs. Sabedra-Cuello, seconded by Ms. Baro and carried to approve and adopt the job description (Classified) Grounds Maintenance Worker I, as presented.</p> <p>Ayes: Four – Baro, Sabedra-Cuello, Michaud and Cepeda Absent: One – Arriola</p>

CSEA MOU

Motion was made by Mrs. Cepeda, seconded by Ms. Baro and carried to approve the Tentative Agreement between the California School Employees Association and its Guadalupe Union Schools Chapter #546 and the Guadalupe Union School District, as presented; pending ratification from the CSEA Chapter #546 unit.

Ayes: Four – Baro, Sabedra-Cuello, Michaud and Cepeda
Absent: One – Arriola

Items Scheduled for Information/Discussion

A. General Functions

1. School Site Security: *Mr. Cora presented to the Board three school security options on what the District currently pays the School Resource Officer and the approximate cost for the district to contract with a security company. After some discussion, Mr. Cora is to arrange a meeting with the Police Chief Gary Hoving to discuss concerns and options.*
2. Quarterly Report – Williams Uniform Complaints – October 2016.
3. Review of District Dress Code Policy and Board Policy 5132: Students Dress and Grooming. *After some discussion, Mr. Cora will present and discuss with district staff. Mr. Cora will bring back for review and discussion at the November 2016 meeting.*
4. Board and Superintendent Protocols. *Mr. Cora read and reviewed with the Board for changes and comments for Area of Constructive Discussion with Respect for One's Differing Position. Area of Decision-Making will be presented and discussed at the November meeting.*

B. Curriculum

1. Update on Preschool Program. *Mrs. Rigali, Pupil Services Coordinator and Mr. Cora presented an update on the Preschool Program.*
2. School Site Council Meeting Agenda/Minutes: Mary Buren Elementary School, Meeting of October 5, 2016; Kermit McKenzie Jr. High School, Meeting of September 28, 2016.

C. Business/Finance

1. Fund Balance Summary – September 30, 2016.
2. SBCEO Approval of Fiscal Year 2016/2017 Adopted Budget.

D. Pupil Personnel

1. School Site Discipline Reports

Adjournment A motion was made by Mrs. Cepeda, seconded by Ms. Baro and carried to adjourn this regular meeting of October 12, 2016 at 8:31 pm.

Next Meeting(s):

Next Regular Meeting: November 9, 2016, 5:30 p.m. at Mary Buren Elementary School, 1050 Peralta Street, Guadalupe, CA 93434.

Board of Trustees

Approved:

GUADALUPE UNION SCHOOL DISTRICT
CLASSIFIED PERSONNEL ACTION REPORT NO. 2016/2017-04

TO: Board of Trustees **Meeting of: October 12, 2016**
SUBMITTED BY: Ed Cora, Superintendent
Recommendation: The following are recommended for your approval and/or ratification.

Name	Class Title	No. of Hours	Salary	Effective Date	Type of Appointment	Information on Assignment
Tony Baro	Case Manager/ Educator			9/30/2016		Resignation Family Services Center Staff
Teresa Guerrero-Zarate	Instructional Support Assistant III	6.0 hrs/day		10/20/2016		Resignation Mary Buren Elementary
Yomi Watanabe	Campus Safety Assistant					Rescind Offer of Employment
Margarita Felix (Pending - Until Further Notice)	Custodian	8.0 hrs/day 12 month	Grade 111 Step 3	10/13/2016	6 Month Probationary	Job Classification Promotion: Food Services Assistant to Custodian <i>This item was previously tabled at meeting 9/14/2016 to be presented at October 12, 2016 meeting.</i>
Sylvia Adame	Administrative Assistant	8.0 hrs/day 200 Days	Grade 117 Step 5	10/13/2016	6 Month Probationary	Job Classification Promotion: Special Education Services Assistant to Administrative Assistant

Guadalupe Board of Education
Approved: 10/12/2016